Urban Planning Weekly Newsletter

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Events/ Conference

LiPS: Governing the 21st Century City
12 March 2013, 1:00pm
Room 114, Avery Hall, Columbia University

We will be joined by Ester Fuchs, Professor of Public Affairs and Political Science and Director of the Urban and Social Policy Program at Columbia University’s School of International and Public Affairs. Professor Fuchs previously served as Special Advisor to the Mayor for Governance and Strategic Planning under New York City Mayor Michael R. Bloomberg from 2001 to 2005.

One of the greatest challenges nations face in the 21st century is developing sustainable economies for their increasingly growing urban populations. What are the linkages between urban governance structures and an economically successful democratic city? It is important to understand the institutional political causes of urban economic decline, the unique fiscal and legal constraints on city governments as well as the opportunities that only cities offer for democratic participation and sustainable economic growth.

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“Futureproofing Our Cities: Urban Resilience, At What Cost?”
14 March 2013, 8:30am – 12:30pm
Anita Newman Conference Center, 151 E 25th Street, Room 750, NY 10010

Join Governor Cuomo’s new energy czar, Richard Kauffman, and a host of government, not-for-profit and industry leaders at our upcoming conference.

Presented by The Steven L. Newman Real Estate Institute, this timely and topical half-day conference will focus on the economic challenges, opportunities, and pathways to creating urban regions that are more resilient physically, socially, and economically. Throughout the conference, diverse experts will address the key economic problems, discuss potential economic solutions, and the potential pathways that can bridge these problems and solutions. Using the New York metropolitan region as a case study, the goal of this high-level meeting is to focus on the costs and benefits of remaking our urban built and natural environments into areas that can effectively confront a future of a “new normal.”

To register, visit the conference web page at: http://www.baruch.cuny.edu/realestate/events/futureproofing.html and click on the registration link.
WORK OPPORTUNITIES

NYC Department of Planning

SUMMER INTERNSHIP (UNPAID)

The Department of City Planning (DCP) is responsible for New York City's physical and socioeconomic planning, including land use and environmental review; preparation of plans and policies; and provision of technical assistance and planning information to government agencies, public officials, and community boards.

The summer internship program with the NYC Department of City Planning provides students with hands on training and exposure to a variety of studies and principles within the field of planning and design. Interns will be supervised by planning professionals with expertise and background in the students' areas of interest.

The Department is seeking talented undergraduate and graduate students with a focus on planning, urban design, technology or related fields for summer internships. Interns may participate in projects and planning activities in borough planning offices as well as in functional planning divisions including Transportation, GIS/Internet Technology, Strategic Planning, Planning Coordination, Zoning and Urban Design, Land Use, Environmental and Technical Review. Interns will function in a variety of capacities ranging from data collection and map production to assisting with organizing written and graphic materials for presentations to the community and the City Planning Commission.

Requirements:

- Undergraduate and/or graduate students with an interest in planning, GIS, urban design, architecture, social sciences, statistics, environmental studies exclusively.
- Enthusiasm about planning issues in New York City.
- Motivated self-starter - able to work independently and complete tasks in a timely fashion.
- Familiarity with computer software including but not limited to Microsoft Office (Word, Excel, and Power Point). Interest in learning ArcGIS, 3D modeling, and graphic design programs welcome.

Deadline: March 22, 2013

Salary: UNPAID

Length of Program: 10-week Internship beginning Monday, June 3, 2013 (START
DATE IS FLEXIBLE)

To Apply Email: dcprecruit@planning.nyc.gov

No phone calls allowed. All interested applicants are asked to please send

- letter of interest
- resume
- writing sample

Please include “Summer Internship” in the subject line of your email.

INTEGRATED CHILD DEVELOPMENT SERVICES PROGRAM (BIHAR, INDIA)
SUMMER INTERNSHIP
APPLICATION DEADLINE: 31 MARCH 2013

Started by the Government of India in 1975, the Integrated Child Development Services (ICDS) program has been instrumental in improving the health and wellbeing of mothers and children under 6 by providing health and nutrition education, health services, supplementary food, and pre-school education. The ICDS programme in India is one of the largest welfare programmes in the world. It reaches more than 75 million children aged 0-6 years and 16 million pregnant and lactating mothers across India through a chain of more than 1.3 million Anganwadi Centres (AWCs)

The internship seeks students of different graduate program from leading universities of the world as well as India. Students who are pursuing their bachelors/masters/doctoral degrees in the following areas of specialization – International Development, Economics, Development, Public Policy, Public Administration, Business Administration, Sociology, Social Work, Rural Development, Public Health, Nutrition, etc. - would be better equipped for the internship. However, highly motivated and interested students from other streams are also welcome to apply.

The intern would be attached with ICDS/NMU headquarters and/or with various offices of CDPO or DPO all over Bihar. It is also expected that interns would be making various field visits in villages, rural areas and interiors of the state in the course of their internship to gather data and information, to have inter-action with frontline workers as well as general people at large, to have a first-hand experience of working of AWCs, to observe and understand various structure, processes and procedures related to ICDS activities and service deliveries through AWCs.
The selected interns would also be expected to interact with respective CDPOs and DPOs in their day to day functions, contribute to and suggest ways / means to increase the work efficiency in the respective offices with respect to the area of study or support.

For more details on prospective research areas and to apply, see attached.

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**Long Beach (CA) Civil Service Planner**

**Job Description**

Under supervision, performs increasingly complex and responsible planning work in the development and implementation of the City’s current, long range, community and environmental goals; reviews plans and proposals for compliance with local, state and federal standards for Historic preservation; reviews complex application and development plans for compliance with applicable guidelines and regulations; works with other departments, agencies and the public to formulate and implement City plans; answers technical planning questions from the public; explains City policies and regulations to the public; researches and analyzes demographic, geographic and environmental data and writes reports making recommendations; organizes and conducts community meetings; formulates and participates in community outreach efforts; makes presentations to the Planning Commission, City Council and other agencies and groups; prepares amendments to Master plans (i.e., Long Beach General Plan); prepares and circulates environmental documents in conformance with State and Federal statutes; may act as hearing officer or management representative; may act as lead or supervisor; performs other related duties as required.

For more information, see

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**The Participatory Budgeting Project, Inc.**

**Board Member Volunteer**

The Participatory Budgeting Project, Inc. (PBP), a non-profit organization based in New York City, is seeking additional members for its Board of Directors.
Our mission is to empower community members to make informed, democratic, and fair decisions about public spending and revenue, by opening up public budgets to meaningful democratic participation. We work with elected officials, government agencies, and community groups in the US and Canada to set up participatory budgeting processes that let ordinary people directly decide how to spend public money. This work involves three main activities: public education, technical assistance, and research & evaluation.

**As a Board Member, you will help lead a growing movement to build real democracy.** Participatory budgeting (PB) is practiced in over 1,500 cities around the world, but it is relatively new to North America. As the primary organization supporting PB in the US and Canada, PBP has served as a lead partner for the first three PB processes in US cities (Chicago, New York, and Vallejo, CA), and we are working to launch additional processes in over a dozen other cities. Our board and staff include PB experts, practitioners, and participants based in over five cities.

Because we are young organization, incorporated in 2011, **we expect Board Members to play an active role in developing the organization.** New Board Members may be based anywhere in the US or Canada. We seek individuals who will:

- Serve at least a two-year term, starting at the next Board meeting (the evening of May 5th, in Chicago)
- Attend four board meetings per year, via phone or in person,
- Contribute additional work outside of meetings, by serving on at least one board committee,
- Assist with fundraising, and
- Serve as an ambassador for the organization by representing and promoting our work in the wider community.

We are especially interested in candidates who have a background in non-profit law, management, marketing, or fundraising, and who have experience as participants or organizers of PB processes. We strongly encourage applications from people of color, women, and LGBTQ individuals.

To apply, send a resume and a letter of interest (highlighting the contributions you expect to make to the organization) by March 22nd to Josh Lerner (Executive Director) and Michael Menser (Board Chair) at info@participatorybudgeting.org. For more information, visit our website at [http://www.participatorybudgeting.org](http://www.participatorybudgeting.org).

The Participatory Budgeting Project, Inc.
POLICY, DESIGN AND COMMUNICATIONS INTERNSHIPS

The Participatory Budgeting Project, Inc. (PBP), a non-profit organization based in New York City, is seeking part-time interns for Summer 2013. Our mission is to empower community members to make informed, democratic, and fair decisions about public spending and revenue. We work with elected officials, government agencies, and community groups in the US and Canada to set up participatory budgeting (PB) processes that give local people real power over taxpayer money. Through our work in cities such as New York, Chicago, and Toronto, we have engaged over 10,000 people and 500 organizations in deciding how to spend $10 million.

We seek to fill up to three internship positions, focused on policy, design, and communications. Each internship also includes some administrative and operations work. The internships are ideal for talented individuals eager to further their community engagement skills and explore the potential of participatory democracy.

The interns will work out of our New York City office for at least 15 hours per week, starting in May/June and ending in August (exact dates are flexible).

Responsibilities for the policy intern will include:

- research and prepare content for educational and promotional materials, including info sheets, facilitation materials, participant guides, powerpoint presentations, press releases, project proposals, and website
- attend and assist at PB meetings in communities throughout New York City, including working with City Council Members and staff, community groups and city residents
- maintain and further develop program impact and contact databases

Responsibilities for the design intern will include:

- work with staff to design publicity materials and educational materials about participatory budgeting for diverse audiences, including brochures, info sheets, powerpoint presentations, guides, workshop materials, and posters
- contribute to website design

Responsibilities for the communications intern will include:

- assist with content and management of social media and blog, for PBP and for local PB processes
- track and report on social media analytics
- assist with development of press kits and publicity materials
- assist with development of CRM
- track and compile media coverage

The ideal candidates will have:

- strong interest in social justice and participatory democracy
- strong communication, writing, and organizational skills
- experience or interest working with non-profit organizations
- strong skills working with Powerpoint, Word, Google Apps, and other relevant software and platforms
- policy intern will have research experience, in or out of the classroom, on issues related to public policy, municipal finances, local politics, or participatory democracy.
- design intern will have experience preparing diverse materials in Photoshop, Illustrator, and/or InDesign
- communications intern will have experience with Twitter, Facebook pages, WordPress, YouTube, and/or Vimeo
- ability to work independently
- a Bachelor's degree in a relevant field, and some graduate coursework

We strongly encourage applications from people of color, women, and LGBTQ individuals. The internship is unpaid, though it may lead to paid work depending on the intern's performance and available resources. 50% of past PBP interns have gone on to paid positions with the organization. For more information, visit our website at [www.participatorybudgeting.org](http://www.participatorybudgeting.org) and the PBNYC website at [pbnyc.org](http://pbnyc.org).

To apply, send a letter of interest, resume, and work sample (e.g. a brochure, flyer, powerpoint presentation, report, info sheet) to [info@participatorybudgeting.org](mailto:info@participatorybudgeting.org) by March 29th, 2013. Applications will be reviewed on a rolling basis.

Seamus Henchy and Associates
ASSISTANT PROJECT MANAGER

Séamus Henchy and Associates, Inc. has been providing the owners of New York City’s premiere cultural, educational and not-for-profit institutions and private clients with professional project management services for the past 30 years.

**Description:**
- Coordinate email correspondence, check for follow up items, and respond to queries from team members. General team coordination.
- Support Project Director, pick up and expedite project-related issues.
• If needed, attend weekly construction meetings.
• If needed, attend weekly project meetings.
• Set up and attend change order and pencil requisition meetings.
• Attend monthly client meetings. Participate in monthly TCO conference calls and provide follow up.
• Follow up on DOB filing and permit issues with design team.
• Coordinate bids and pricing exercises as needed.
• Coordinate site visits as needed.
• Set up and attend change order and pencil requisition meetings.
• Attend monthly client meetings. Participate in monthly TCO conference calls and provide follow up.
• Follow up on DOB filing and permit issues with design team.
• Coordinate bids and pricing exercises as needed.
• Coordinate site visits as needed.
• Set up and maintain Total Project Budget Summary.
• Set up and maintain Change Order Log.
• Set up and maintain Project Master Schedule.
• Process invoices and requisitions.
• Maintain insurance and other project-related documentation from GC and consultants.
• Set up and maintain paper and electronic files.
• General office support.

For more details, see attached document. You can also contact Prof. Ethel Sheffer. To apply, please email your resume with a letter of interest to Miriam@sghenchy.com.

Seamus Henchy and Associates

ADMINISTRATIVE ASSISTANT

Séamus Henchy and Associates, Inc. has been providing the owners of New York City’s premiere cultural, educational and not-for-profit institutions and private clients with professional project management services for the past 30 years.

Description:
Working for Séamus Henchy and Associates, Inc. as an Administrative Assistant means extensive communication with our clients from various industries. As a team member you will need to have excellent interpersonal and communication skills, pleasant phone manner as well as the desire to produce best results. You must be able to maintain and enhance client relationships and deliver high quality customer services.

For more details, see attached document. You can also contact Prof. Ethel Sheffer. To apply, please email your resume with a letter of interest to Miriam@sghenchy.com.
Greenwich Village Society for Historic Preservation

Director of East Village and Special Projects

GVSHP seeks a highly-organized, detail-oriented, self-starter to coordinate diverse preservation, education, outreach, research, and advocacy projects.

Duties include:

- Special research and writing projects on the architecture and cultural history of our neighborhoods and historic sites
- Event and program planning
- Producing special reports and studies regarding preservation and development issues
- Media outreach regarding organization’s activities and accomplishments
- Coordinating East Village preservation efforts, such as:
  - Outreach to community groups and leaders, government officials, preservation organizations and other interest groups regarding East Village preservation and education efforts
  - Formulating and executing events to engage the public in East Village preservation effort
  - Helping to coordinate on-line, web-based, and social media outreach to assist with East Village preservation effort
  - Tracking status and condition of buildings in area

Applicant should have at least a BA, experience with community outreach around preservation and/or planning issues (preferably in New York City), experience with designing and executing events and web-based educational materials, and a strong interest in the educational, research, programming, preservation, and advocacy work of the Greenwich Village Society for Historic Preservation. Strong writing and computer skills are a must. Knowledge of Microsoft Office Suite, Adobe Photoshop, Acrobat, Dreamweaver or other web design programs, experience with digital video and video editing, database applications, and document layout programs, and familiarity with GIS, Wordpress, and Sage, are especially helpful. Familiarity with the East Village a plus. Strong organizational skills and a proven track record of managing and completing projects in a fast-paced work environment are a must. Ability to juggle multiple tasks and maintain flexibility is key. 40+ hrs./week, with occasional weekend and evening work.

Applicants are sought to fill the position on either a permanent or short-term (approx. 2-3 months) basis. Compensation package for permanent position includes full medical benefits, vacation, etc.
NYC Department of City Planning

ASSISTANT URBAN DESIGNER

Under supervision by the Chief Urban Designer with latitude for independent judgment, the Assistant Urban Designer will:

- Conduct land use, zoning and urban design studies and develop recommendations to support land use policies and assist with facilitating major projects;
- Analyze development proposals to determine compliance with NYC zoning regulations and the City=s land use planning policies;
- Organize and prepare written and graphic materials for presentation to the City Planning Commission, community boards, elected officials and public agencies;
- Provide technical and graphic assistance to staff and representatives of public agencies, civic, business and community groups;
- Represent the department at meetings of public agencies and civic, business and community groups

Qualification Requirements

1. A baccalaureate degree in architecture from an accredited college and one (1) year of full-time experience in planning, design, research, investigations and/or studies related to urban design development programs; or

2. Education and/or experience equivalent to "1" above. However, a baccalaureate degree in architecture is required of all candidates. Graduate work leading to an advanced degree in architecture, urban design or city planning may be substituted for the one year of experience described above

**ACADEMIC OPPORTUNITIES**

**MIT CLIMATE COLab CONTESTS**

**DEADLINE: 15 APRIL 2013**

Tell the world your ideas for what to do about climate change--and maybe win $10,000. At MIT’s Climate CoLab you can work with people from all over the world to develop ideas for what we can actually do about climate change.

If you submit one of the winning ideas, you’ll be able to present it to the media, government officials, business executives, and scientists at an MIT conference in September, where a grand prize of $10,000 will be awarded. Even if you don’t have new ideas yourself, you can help improve other people’s ideas and support the ones you find most promising. Can crowdsourcing save the planet? Join the crowd and find out at [http://climatecolab.org](http://climatecolab.org)

Current contests address low-carbon energy, building efficiency, geoengineering, and many other topics. [http://climatecolab.org/web/guest/plans](http://climatecolab.org/web/guest/plans)

You are especially invited to contribute to this contest on transportation efficiency. [http://climatecolab.org/web/guest/plans/-/plans/contestId/7](http://climatecolab.org/web/guest/plans/-/plans/contestId/7)

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**SUMMER INSTITUTE IN LGBT POPULATION HEALTH – CALL FOR APPLICATIONS**

**DEADLINE: 15 APRIL 2013**

The Summer Institute in LGBT Population Health is hosted annually by The Center for Population Research in LGBT Health at The Fenway Institute. The Summer Institute is a one-of-a kind opportunity to train in LGBT health research and it provides participating students with foundational training in interdisciplinary theory, knowledge and methods for conducting population research in sexual and gender minority health. The Institute is a 4-week training program open to graduate students and early career scholars that links promising students to training opportunities they need to improve the reach, quality and methodological rigor of their research and to prepare them for careers in LGBT health and population science.

There is **no cost for tuition** and slots are available for **free housing**. The 2013 Summer Institute will be held July 15-August 9. Applications are due April 15, 2013. For more information please see our website. or [Click here to download the call for applications](http://climatecolab.org/web/guest/plans/-/plans/contestId/7). Also see attached document for more details.
SHAGAL | iodaa Practice FELLOWSHIPS 2013

DEADLINE: 21 March 2013

Two practice-oriented fellowships (of $20,000 Dollars each) will be awarded for investigating a particular theme as well getting-involved also in real-world projects. SHAGAL|iodaa Practice Fellowships Programme provides an unparalleled opportunity for one or two outstanding newly design graduates to gain meaningful work experience in architecture, urban landscape, ecological urbanism, and being part of writing new urban-design rules for tomorrow as the outdated orthodoxial regulations do not anymore meet current and future needs.

DEADLINE: March 21, 2013

SHAGAL | iodaa: is an inter-disciplinary collaborative studio dedicated to the green-sustainability issues through creative design, and ecological thinking, for place-responsive programming, research, criticism, writing, teaching and designing while merges architecture, landscape architecture, urbanism and the visual arts.

More details in the attached flyer.