new additions this week:

- The Cultural Landscapes Summer Fellowship
- Conservation Solutions, Inc. Summer Internship
- Executive Director, Preservation Kentucky, Inc. 2014 Rudy J. Favretti Fellowship
- Norfast Consulting Summer Internship
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- HMR Architects Summer Internship
- Jan Hird Pakorny Summer Internship
- Istanbul Summer Programm in Ottoman and Byzantine Studies
- Freshkills Park Summer Internships
- Historic Preservation Field School Island of Nantucket
- Cultural Resource Management Internship
- Cataloging Internship - Park City Museum
- Castine Historical Society 2014 Intern
The Cultural Landscape Foundation - Sally Boasberg Founder’s Fellowship

The Cultural Landscape Foundation (TCLF) seeks to fill the Sally Boasberg Founder’s Fellowship position for Summer 2014.

The fifteen-year old TCLF is the only not-for-profit in America dedicated to increasing the public’s awareness and understanding of the importance and irreplaceable legacy of its designed landscape legacy. The fellowship honors the late Sarah S. (Sally) Boasberg, a founding TCLF Board Member, devotee of horticulture and great landscape design, and unrelenting advocate for education. The position, which is paid and includes housing, is available for 8-12 weeks between June and September, with a final schedule determined in consultation with the successful candidate.

The Boasberg Fellow would participate in TCLF’s various programs, including What’s Out There, Landslide, and Pioneers of American Landscape Design Oral Histories. Specific tasks include writing and text editing, research, photography and photo editing, website management, basic graphic design, and event planning. Good writing skills and attention to detail are essential for the job.

Application Details

Submissions: Cover letter and resume is required. Writing sample is required, such as relatively brief paper or essay about a designed landscape or landscape architect. Portfolio is not required.

Compensation Details: $10-$12/hour, at least 24 hours per week requested, full time available. Housing is provided at the Boasberg home in Washington, DC, located near Connecticut Avenue, NW and DC’s Woodley Park metro.

Education Requirements: Landscape Architecture or Historic Preservation Student or Alumnus preferred. Other relevant degrees or experience will be considered.

Application materials due March 31, with phone interviews and hiring decision in April.

Please send application materials, questions or comments to Courtney@tclf.org

Conservation Solutions, Inc. Summer Internship

Conservation Solutions, Inc. is a full-service conservation and historic preservation firm based in the capital cities of Washington, DC and Ottawa, ON, Canada with satellite offices around the US. CSI is seeking one or more temporary employees for summer employment. Current graduate students or recent masters-level graduates in historic preservation or conservation are strongly preferred. The position will be based in our Forestville, MD office near Washington, DC, but the employee may be required to travel to one or more of our project sites around the country. The applicant is responsible for his/her own housing while working out of the MD office.

Duties and requirements:

• Support conservators in all aspects of conservation practice including: hands-on treatment, documentation, research, administrative tasks, studio organization, etc.
• Prior experience with conservation treatment, power tools, sculpture, decorative painting or mold-making is advantageous but not a requirement
• Applicant should be comfortable working outside, being on one's feet for extended periods, working at heights on scaffold, etc.
• Must be legally able to work in the United States and Canada and possess a valid US driver’s license
• The projected period of employment is 8 weeks, although this may be extended based on workload and availability
• Compensation will be $15/hour

To apply: Please email a cover letter and résumé to Sara Johnson, sara@conservationsolutionsinc.com.
Executive Director, Preservation Kentucky, Inc.

Executive Director, Preservation Kentucky, Inc. (Frankfort, KY)

Duties & Responsibilities:
- Serve as chief spokesperson for PK; in coordination with the Chair, represent PK at public meetings, hearings, activities, and programs and arrangements for others to do so; serves as the primary contact in dealing with the media.
- Develops and maintains liaison with the State Historic Preservation Office, local preservation organizations, state and local agencies, and other relevant organizations.
- Coordinates PK’s role as the Statewide Partner of the National Trust for Historic Preservation.
- Oversees PK’s programs, projects, and activities.
- Monitor legislative and other governmental affairs that may affect historic preservation, prepare and present testimony and position papers on public issues, and works with the Advocacy/Legislative Committee to maintain an effective public advocacy program.
- Oversees formulation and production of publications providing education and technical assistance about historic preservation, including PK’s quarterly newsletter, blog, website, etc.
- Oversee organization and implementation of conferences, seminars, workshops, tours, rambles, receptions, and other events, programs, and activities in consultation with the Fundraising Committee; plans PK’s regional preservation receptions and annual meeting.
- Provide support and technical assistance, within the policy guidelines established by the Board of Directors to PK members, individuals and organizations concerned with historic preservation in Kentucky.
- Works with the Board of Directors and PK standing and ad hoc committees to develop and implement new program initiatives.

Financial Management:
- Oversees the creation and management of all financial accounts to ensure that PK operates within its adopted budget; monitors compliance with grant restrictions, tax-exempt status requirements, investment policies, and any other relevant restrictions or guidelines, in consultation with the PK Executive committee.
- Prepares financial reports for the Board, in consultation with PK’s Treasurer.
- Prepares proposed annual budget for the Board in consultation with PK’s Executive Committee and committee chairs.

Educational Experience:
- College degree in Historic Preservation or Preservation related field required. Preferred five years experience in one or more of the following areas: architecture, historic preservation, economics, finance, public relations, design, journalism, planning, business administration, public administration, retailing, volunteer or nonprofit administration and/or small business development.
- Familiarity and desired experience in fundraising.

How to Apply:
- Resumes may be submitted in confidence to: Preservation Kentucky P.O. Box 5192 Frankfort, KY 40602 or to info@preservationkentucky.org.
- Preservation Kentucky, Inc. will continue to accept applications until March 10, 2014.
- Salary commensurate with experience and qualifications.

Preservation Kentucky, In. - Kentucky’s Non-profit Statewide Preservation Organization

Position Description: The Executive Director of Preservation Kentucky, Inc. (PK) is the chief staff officer of the organization. The Executive Director reports to the Chair of PK and works closely with the Board of Directors in developing policies, the annual fundraising plan, and planning activities and programs that fill PK’s mission. He/She has overall responsibility for implementing PK policies and carrying out PK’s activities and programs, as well as for maintaining the day-to-day operations of the PK office. He/She will also help guide the organization as it grows and as its objectives evolve.

Executive Director, Preservation Kentucky, Inc.

Website: http://www.preservationkentucky.org

Salary commensurate with experience and qualifications.

Preservation Kentucky, Inc. will continue to accept applications until March 10, 2014.

Resumes may be submitted in confidence to: Preservation Kentucky P.O. Box 5192 Frankfort, KY 40602 or to info@preservationkentucky.org.

Preservation Kentucky, Inc. will continue to accept applications until March 10, 2014.

Salary commensurate with experience and qualifications.
2014 Paid Summer Research Fellowships Announced

Spend your summer researching and documenting a historic Virginia landscape. Two paid Fellowships are available to qualified graduate students. Apply now!

PROGRAM
Fellows will spend a period of three months researching and documenting their respective historic sites. Each will produce a written history and existing conditions drawing, both of which will be published online as well as archived into the ongoing collections of the Garden Club of Virginia.

QUALIFICATIONS
Applicants must be candidates for a master's degree in landscape architecture, historic preservation, landscape or architectural history, archaeology, or horticulture.

STIPEND
Each Fellow will be paid a stipend of $6,000 plus certain living expenses for a three-month period of work. Housing will be provided within the proximity of each Fellow's project site. Fellows are expected to provide their own transportation during the Fellowship, but will be reimbursed for pre-approved project-related travel expenses, including daily travel to and from the site.

DEADLINE
Applications are due April 1st. Fellows will be selected and notified by April 15th.

HOW TO APPLY
Apply and learn more about this unique opportunity at: www.gcvfellowship.org

GARDEN CLUB OF VIRGINIA’S VISION
...to celebrate the beauty of the land, to conserve the gifts of nature and to challenge future generations to build on this heritage.

Norfast Consulting Summer Internship

A recent graduate of the HP program, Jennifer Whisenhunt, has informed me that the firm she works for will be looking for an intern from an HP program who has a background in architecture for the summer (most likely June - August).

If you're interested, be sure to contact them! For more information about the firm, here's their website:

http://www.norfastconsulting.com

Columbia University Graduate School of Architecture, Planning & Preservation
400 Avery Hall • 1172 Amsterdam Avenue New York, NY 10027
hp@arch.columbia.edu • 212-854-3080
http://www.arch.columbia.edu/programs/historic-preservation
Historic Charleston Foundation Summer Internships

As part of its educational mission, Historic Charleston Foundation offers 2-3 paid internships each summer to undergraduate and graduate students pursuing degrees in historic preservation, history, architecture, architectural history, archaeology, or related field of study.

These internships in Historic Charleston Foundation’s Preservation Department provide students with opportunities to gain real-world experience in the many facets of non-profit historic preservation. This includes work in archival research, architectural documentation, easement and covenant management, advocacy and more.

Internships last 10-12 weeks and there is some flexibility in scheduling. Deadline to apply is March 7, 2014. Please send a current resume/ cv and a cover letter expressing your interest in the internship to:

Katherine Saunders Pemberton
Manager of Research and Education
Historic Charleston Foundation
40 East Bay Street
Charleston, SC  29401

Columbia University Library Internships

How to Apply

ELIGIBILITY
Graduate or professional students, currently matriculated at Columbia University, are eligible to apply.

TERMS & DURATION
Six internships are available. The internship period is Monday, June 3, 2013 through mid-May 2014, for up to 375 hours total. The bulk of the work is completed during the summer. Interns are encouraged to work in the fall and spring semesters as their schedules permit.

The rate of pay is $20.00/hour.

APPLICATION MATERIALS REQUIRED
Current CV
Your cover letter should include:
Prior experience (if any) working with primary source materials
The nature of your interest in the internship
How the internship might relate to your graduate study
Advisor’s name and contact information
Submit application materials electronically to: cul-recruiter@columbia.edu

DEADLINES
Application materials are due no later than Friday, March 29, 2013. Successful candidates will be notified by mid-April.
Contact Carrie Hintz at (212) 854-8483 or ceh2148@columbia.edu with any questions.
HMR Architects Summer Internship

HMR Architects is looking to hire a summer intern as well as someone who could work full-time starting soon. The firm is based in Princeton, NJ (http://hmr-architects.com/) and they do mostly preservation work. Right now there are about 10 people in the office. Anyone interested should send resume and work samples to Eric Holtermann at holtermann@hmr-architects.com

Jan Hird Pakorny Summer Internship

Jan Hird Pakorny is currently looking for a summer intern for their office here in New York. You can check out their website below, and contact Christina Muir, who works at the firm, at the email address listed. Emily Barr (second year) interned with JHP last year; you can read her write-up on the experience on the HP Blog.

HP Blog: http://gsapphp.wordpress.com/2013/08/21/147/
email: muir@jhpokorny.com
http://www.jhpokorny.com/
Istanbul Summer Program in Ottoman and Byzantine Studies

Columbia University and Bogaziçi University are offering a joint summer program for a select group of advanced undergraduate and beginning graduate students which provides a unique opportunity to learn about the history, urban development, and historic monuments of the city of Byzantion–Constantinople–Istanbul through coursework and site visits that allow them to explore and understand Istanbul's modern topography as an exciting palimpsest of empires, cultures, and religions first hand. A research and fieldwork component adds practical experience in architectural site survey and documentation, still and panoramic photography, archival work, and issues of architectural conservation.

While previous coursework or experience in history, art history, or archaeology is preferred, the program can accommodate students with varying academic backgrounds who have a strong interest in understanding the evolution of the city of Istanbul through a historical and cultural lens. No prior knowledge of Turkish is required.

For more information, please visit here.

Freshkills Park Summer Internships

The Freshkills Park Team is working to transform the 2,200-acre Fresh Kills Landfill on the Arthur Kill waterfront of Staten Island into a new public park over the next 30 years. The creation of New York’s new parkland at Fresh Kills is one of the most ambitious public works projects in the history of New York City, combining state of the art ecological restoration techniques with an extraordinary setting for recreation, public art, and environmental education.

We are looking for talented and qualified interns with backgrounds in art, urban planning and design, landscape architecture, public policy or community advocacy and interested in natural and cultural sustainability issues to join our small staff in the park project’s lower Manhattan headquarters. All positions are part-time, will involve site visits and provide opportunities to collaboratively contribute to ongoing park planning and project implementation. Interns are given wide latitude to craft their own project while gaining exposure to a range of in-depth activities and day-to-day tasks. We offer competent supervision, a supportive work environment, and interaction with different levels of staff. Our interns walk away with knowledge of NYC Parks and solid projects that have life after the internship. No two internships are the same. Graduate students preferred but qualified undergraduates are encouraged to apply.

Expected Duration: late May through late August with possibility of extension into the fall
Hours: 20-30 per week (schedule by arrangement) | Salary: Unpaid; school credit depending on school requirement
Please send materials per below to Mariel Villeré, mariel.villere@parks.nyc.gov

For more information, please visit here.
Historic Preservation Field School Island of Nantucket

Come experience sand between your toes this summer with the award winning Bucks County Community College Historic Preservation program on the Historic Island of Nantucket. We will be offering two one-week classes in August, 2014 at the PI: N - Preservation Institute Nantucket facilities, a World Heritage Research and Stewardship center owned by the University of Florida. Classes will be limited to 10 students per class.

Week One
8.02.14 - 08.09.14 HIST207 HABS Workshop - Historic American Building Survey Workshop
• Course Format 3-credits
• Minimum Number of Instructional Minutes 2250 minutes
• One full week, Saturday afternoon to Saturday morning
• Classroom lecture, field exploration, studio and research activities
One week intensive classes at the Preservation Institute on Nantucket MA where a team of students will hand draw a rendering of a landmark Nantucket Beach Shake for their course project. "Preservation through Documentation" is the descriptive phrase associated with the Historic American Building Survey. A program of the National Park Service, HABS utilizes the most accepted and archival documentation standards for historical buildings. This workshop will introduce the student to the most recognized method, measured drawings. Field measuring techniques and then the creation of measured drawings through basic drafting skills are taught. This hands-on class provides basic skills that can be utilized anywhere to create permanent documentation of a structure. Scaled measured drawings will be produced.

Week Two
08.09.14 - 08.16.14 HIST 210 Preservation Field Studies
• Course Format: 3-credits
• Minimum Number of Instructional Minutes 2250 minutes
• One full week, Saturday afternoon to Saturday morning
• Classroom lecture, field exploration, guest lectures and research activities
A one week intensive class at the Preservation Institute on Nantucket MA where students will explore preservation philosophies and methodologies of the built structures of the historic whaling island listed on the National Register of Historic Places. The passing of the 1966 Historic Preservation Act provided supportive legislature for communities to begin the process of identifying their historic heritage and take measures to preserve and protect it. Several areas of the country initiated preservation actions before this comprehensive legislation. Among those areas characterized by particularly unique resources whose residents took early preservation actions are Bucks County, Pennsylvania and Nantucket, Massachusetts. As a well-defined island with an international reputation, Nantucket's path to preservation was very aggressive and comprehensive compared to other areas, due in part to substantial private initiatives coupled with a vision of preservation for profit. Preservation regulations over the last 50 years have molded the character, and perhaps the economy, of this island. The result is a massive concentration of 18th and 19th century buildings, streetscapes and view sheds, as well as a 20th century iconic image that is evident throughout the island.

Facilities
Located in the center of Nantucket Town, Sherburne Hall is an 1846 Greek Revival-style Odd Fellows Hall restored in 1987 for PE:N. In addition to the beautiful vaulted studio space with its original press metal ceiling, the facility also houses offices, materials, conservation laboratory, classroom, exhibition foyer, studio drafting tables, library and kitchen. A wireless DSL environment provides email and internet access. Participants are housed in a University of Florida owned dormitory located a twenty-minute walk from the academic studio. Wireless DSL is also provided in the dormitories. Housing costs for the week are included in the fee.

Faculty
Classes will be taught by BCCC professors Kathryn Auerbach, and Pat Fisher-Olsen who will lead discussions with students, guest lecturers, and local preservationists. Kathryn Auerbach and program coordinator Pat Fisher-Olsen are recipients of Charles E. Petersen Prize for measured drawings. Fees
Student’s tuition and fees are based on student residency. In county and in state students pay the same rate for tuition and college fees. Out of state students will pay out of state rates for tuition and college fees.

Field School Application
• HIST 207 HABS Workshop
  • In county/state $1850.00
  • Out of state $2615.00
• HIST 210 Preservation Field Studies
  • In county/state $1925.00
  • Out of state $2605.00
Student transportation and other personal expenses are not included and will be the responsibility of students.

Scholarships
BCCC Historic Preservation Students can apply for one of the $250.00 scholarship for the BCCC Preservation Field School 2014. Four scholarships, two per class will be awarded. See website for application form and directions.

Contact Information
Patricia Fisher-Olsen
Bucks County Community College Historic Preservation Program
PENN Hall 301
275 Swamp Road
Newtown, PA 18940-4106215-968-8286
fisheros@bucks.edu

Columbia University Graduate School of Architecture, Planning & Preservation
400 Avery Hall • 1172 Amsterdam Avenue New York, NY 10027
hp@arch.columbia.edu • 212-854-3080
http://www.arch.columbia.edu/programs/historic-preservation

Weekly newsletter • Jobs edition IV • 24 February 2014
Cultural Resource Management Internship

Offered By Historic Huntley/Huntley Meadows Park - Fairfax County Park Authority
3701 Lockheed Blvd
Alexandria, Virginia
Salary $2800 scholarship
Deadline 03/21/2014
For More Information Name: Geoffrey W. Cohrs
Title: Historic Interpreter and Site Coordinator
Phone: 703-768-2525
geoffrey.cohrs@fairfaxcounty.gov
http://www.fairfaxcounty.gov/parks/huntley-meadows-park/

This internship (sponsored by a scholarship from the park's Friend's group) is designed to give interested college students and recent graduates the opportunity to work with professional park staff at Historic Huntley, a restored federal period villa. Historic Huntley is part of Huntley Meadows Park, a 1554 acre wetland preserve. The house, which is on the National Register of Historic Places, was built by Thomson F. Mason, grandson of George Mason. The preserve occupies land used by Mason for agriculture. The intern will specifically focus on developing education programs, writing interpretation materials, and presenting programs. In addition, because this internship is funded by Friends of Historic Huntley, participants will learn how volunteer groups can work in concert with government institutions.

Duties
Interpretive Planning Assist with development and expansion of interpretative programs for schools focusing on matching Virginia standards of learning (SOLs). Assist with development of new tour themes and outlines. Research
Conduct research pertaining to programs developed for Huntley through web and book searches and interviewing park historians. Tours Assist with tours on Saturdays.

Qualifications
College students or graduates, preferably with major in education or museum interpretation, history, archaeology or related field. Preference will be given to candidates with experience developing or conducting programs for school or scout groups. Must be 18 years or older by May 2014.

How to Apply
Send resume to Geoffrey Cohrs, Historic Interpreter & Site Coordinator, at the above address or via email at geoffrey.cohrs@fairfaxcounty.gov. Call 703-768-2525 for more information.

Cataloging Internship - Park City, Utah

The Park City Museum in Park City, Utah has an immediate opening for a Cataloging Intern. The successful candidate will assist the Museum with a large backlog of cataloging projects. The intern will become well-versed in cataloguing, condition reporting, object labeling, basic conservation and re-housing of the Museum's collection.

Duties include:
Assign and apply object ID numbers to objects
Create object records and enter information into PastPerfect museum software
Photograph or scan each object and add images to PastPerfect
Complete condition reports
Re-house objects using appropriate materials Additional duties include staffing the front desk, operating a cash register, answering visitors' questions, researching and writing two articles for the local paper, helping install an exhibit and other administrative tasks as needed.

Desired Qualifications:
Bachelor's Degree (Master's preferred), preferably in History, Museum Studies, Public History or related field.
Knowledge and experience with correct artifact handling techniques.
Experience with database software (PastPerfect a plus); standard office computer skills are required.
Self-motivated with strong organizational, teamwork and interpersonal skills.
Excellent written communication skills and legible handwriting.
Must be detail-oriented and able to work independently.
Ability to climb ladders and lift up to 40 lbs.
Knowledge and understanding of museum management and procedures.
Experience with cataloging a plus.

How to Apply
Schedule and Stipend: This is a summer internship with a preferred start date of June 2, 2014 (negotiable.) The internship will be 35 hours per week for 10 weeks. Typical work week will be Monday – Friday; will be required to stay until closing at 7:00 pm one night per week, and work one Saturday a month. The internship will have a $3,000 stipend. Stipend does not include housing, but Museum staff may be able to help find local housing. Please send a letter of interest and resume by Friday, April 4, 2014 to: Courtney Titus, Curator of Collections and Exhibits, ctitus@parkcityhistory.org (with “INTERNSHIP” in the subject).
Castine Historical Society 2014 Intern

Castine Historical Society (CHS) is offering one internship opportunity for a graduate student enrolled in a museum studies, public history, archival science or related Master’s degree or Ph.D. program. The internship is full time (35 hours per week) for 10 weeks in the spring or summer of 2014 with a stipend of $2,800. CHS will work with the student to structure the internship to meet requirements for academic credit as needed.

The Castine area, one of the most beautiful and historically interesting towns on the coast of Maine, saw millennia of use by Native Americans before European contact and changed hands repeatedly from the outset of the colonial period through the War of 1812. The peninsula’s development in the nineteenth and twentieth century represents a microcosm of American commercial and cultural history. As its mission states, CHS “seeks to engage residents and visitors of all ages in the exploration and stewardship of Castine’s diverse historical resources.”

CHS, occupying two historic buildings on the town common in Castine, Maine, is a 501(c)(3) membership organization which was an all volunteer effort prior to 2009. Currently, the paid staff working with a volunteer Board of Directors consists of a full time curator and a part time administrator. Seasonal exhibits are staffed by volunteers. (Please see www.castinehistoricalsociety.org for more information.) In 2014, CHS will complete construction of a climate-controlled, fireproof storage facility and research center in its restored circa 1850 Grindle House.

This internship is designed to provide a graduate level student with service to the history field while he/she evaluates possible career paths and gains experience with professional staff in a local history setting. In addition to working on the two projects outlined below, the intern will be included in the regular, day-to-day activities of the CHS.

CHS will work with the intern to arrange housing for the period of the internship.

Description of Duties

Preparations for Moving Collections to New Facility

Working with the curator, the intern will inventory the collection using PastPerfect software and re-house manuscripts, photographs, textiles, ephemera and small artifacts using archival storage materials. The curator will provide training and supervision for this ongoing project occupying approximately 75% of the intern’s time. The CHS collections are accessioned and documented in compliance with national standards. In advance of the move, it is important to confirm location information, review catalog records and correct data discrepancies while improving storage practices where needed. The intern will work as a member of a professional team to efficiently accomplish the task while employing best practices.

Pilot Project Implementing a Walking Tour Program

Working with a community member, the intern will design and produce audio recordings for self-guided walking tours of Castine’s historic district. The public history project requires using existing content to write, record, and post podcasts of tours on local history topics including architecture, military history, and maritime commerce. The intern and the community member may offer weekly guided walking tours as part of this pilot project. Approximately 25%

of the intern’s time will be devoted to the project, and, while the intern will work with a volunteer on the tours, the curator will be the supervisor.

Skills and Abilities of the Ideal Candidate

Sincere interest in documenting and sharing history
Demonstrated attention to details
Social skills for working well with staff and volunteers
Ability to work independently and as part of a team
Professional behavior and customer service attitude
Excellent time management and communication skills
Computer experience and affinity

To Apply

Send the following by March 31, 2014, to Paige Lilly via email at curator@castinehistoricalsociety.org (please include the word “internship” in the subject line) or by post to Castine Historical Society, P.O. Box 238, Castine, Maine 04421.

- Cover letter describing (1) your interest in this internship and your qualifications; (2) course of study including internship requirements; and (3) availability (start and end dates are flexible between May and September 2014)
- Resume (pdf) summarizing experience that relates to the description of duties and meets the requirements for skills and abilities listed above
- Letter of support from a faculty advisor in your graduate level program in museum studies, archival science, public history or related field
- Names and contact information for two references from previous work or volunteer experiences